

Target setting policy for 14 - 16 year olds

Purpose:

- To give each pupil an awareness of his/her current attainment and how to improve it
- To motivate each student to improve his/her performance by setting challenging and achievable targets.

SOT will;

- Make available the following data as early as possible in the academic year: Qualification success rates by components functional skills Mathematics, English, ICT, Vocational, Personal and Social development results.
- Monitor the target setting process throughout the academic year

Tutors based target setting Managers of

Department will;

- Put in place a target setting policy
- Inform subject tutors, and ALS of departmental target setting deadlines and requirements at the beginning of the academic year.
- Remind tutors of target setting deadlines as they approach
- Ensure that pupil targets across the department are specific, measurable and achievable
- Liaise with Vice Principal and Principal of section as appropriate
- Provide appropriate guidance in target setting for subject staff as required
- Monitor tutors record keeping to ensure the targets they have set are recorded and reported in line with policy
- Monitor the progress of individuals and groups of pupils towards their targets and identify underachievement and potential within the department
- Make use of published data and other assessment to ensure that the department is on track towards the departmental targets set.
- Provide feedback to SOT

Tutors will:

- Use all appropriate data, experience and predictions, in order to set specific, measurable and achievable targets for pupils.
- Set pupil targets in line with policy
- Record and report pupil targets in line with policy
- Identify and adopt teaching strategies accordingly.
- Monitor progress against targets to identify underachievement and potential.
- Use regular assessment of individuals and the group together with comparison of progress of individuals within the group to inform target setting.
- Report to SOT and other relevant tutors on progress towards targets set and achievement as required.

- Report targets to parents as required including details of what pupils need to do to achieve the targets set.

Manager & SOT will;

- Monitor the targets set for all pupils in their section
- Provide advice and support to subject tutors on individual pupils in their section as appropriate
- Monitor the progress towards targets of all individuals and groups of pupils in their section.
- Provide advice and support to SOT of departments as appropriate

SOT will;

- Ensure all relevant data is available to tutors
- Ensure that targets are set by monitoring pupil time-tables
- Monitor progress towards targets
- Feedback to SOT as appropriate

To set targets effectively the tutor needs;

- Previous targets for the pupil
- Previous progress reports and reviews
- Previous assessment results
- Any other relevant test results

To set targets effectively the pupil needs;

- Previous targets
- Access to their previous reports and reviews
- An understanding of their progress towards subject based targets